
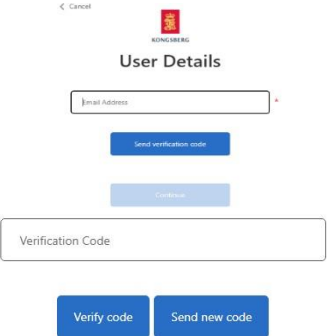
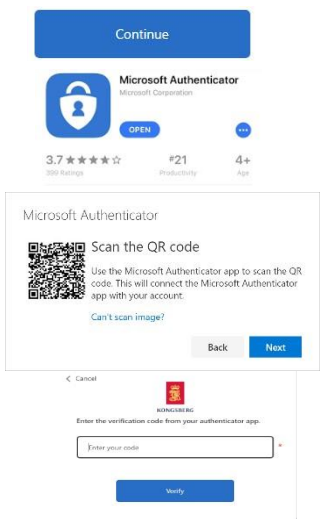


Create Portal User and Sign In

A short description on how to create a KNC Portal User

Step	Comment	Procedure
Follow Link to Portal Sign In	When you want to sign into the Portal for the first time, firstly navigate to https://knksupport.powerappsportals.com/ Choose "Forgot your password?" option.	
Provide your Email Address and verify with code from E-mail	Now you insert your email address and press "Send verification code" . You will now receive a 6-digit verification code on your e-mail from msonlineservicesteam@microsoftonline.com . If you did not receive the email, check your junk mail or contact us. Write in this verification code in the portal and press "Verify code" .	
Configure authenticator app	Download the Microsoft Authenticator App. Now press "Continue" in the portal. Create a new account from "+" in Microsoft Authenticator App and choose "Work or School Account" . Scan QR code from the Portal with your mobile. Make sure you now have added a B2C KNC profile in the Authenticator App which is shown with a code that updates every 30 seconds. Write in this verification code in the portal login.	
Choose new password and sign in with email, password, and authenticator code	Now you need to create your new password and then you will be transferred to login page. Provide your E-mail and password along with code from Microsoft Authenticator App. Click "Sign In" and you will end up at the Portal Homepage and can start to perform actions. Start with updating the information on your profile if anything is missing. Remember to click "update" button after you have added in your information. Portal Homepage and can start to perform actions.	